

# Direct Care Staff Assisted Living

## **Job Description:**

We have entry level full and part time positions available to provide services to elderly residents in Gallup. We provide paid training, full time schedules, Paid Time Off, 401k, evenings, nights and weekend shifts. Some of the things we will ask you to do are;

## **Direct Care of Residents:**

- Assist clients with activities of daily living
- Assist clients with personal hygiene
- Assist clients with medication
- Transporting clients to and from appointments

## **Documentation (includes but is not limited to):**

- Maintain timely, accurate and complete documentation for all records.
- Staff Communication Book
- Supplies
- Medication Administration Record

## **Routine Cleaning:**

- Maintain facility with basic home cleaning
- Keep client rooms sanitary
- Assist with laundry
- Prepping and cooking meals

## **Communication:**

- Interactions/Communication with persons served
- Interactions/Communication with other Ramah Care Services Inc., service providers

## **Other Responsibilities:**

- Attend all required trainings
- Any other work related duties assigned by manager or program director

## **Salary:**

\$9.00 / hour

## **Job location:**

Gallup, NM 87301

## **Who you will chat with:**

Sandra Yazzie