

Direct Care Staff-DD

We have entry level full-time positions available to provide services to people with disabilities in Gallup. We provide paid training, full time schedules, Paid Time Off, 401k, evenings, nights and weekend shifts. Differential pay for community outings. Some of the things we will ask you to do are:

Direct Care of Residents:

- Assist clients with activities of daily living
- Thoroughly know, understand, and implement each persons served, ISP, therapy plans, meal plans, medical crisis plans, health care plans, goals and objectives.

Documentation (includes but is not limited to):

- Maintain timely, accurate and complete documentation for all records including Home Records, Staff Communication Books, Supplies, Flow Sheets, Progress Notes and Medication Administration Records.

Routine Cleaning:

- Maintain home with basic home cleaning
- Keep home sanitary
- Assist with laundry
- Prepping and cooking meals

Communication:

- Interactions/Communication with persons served
- Interactions/Communication with other Ramah Care Services, Inc. service providers
- Interactions/Communication with family or guardians of persons served

Other Responsibilities:

- Attend all required trainings
- Any other work related duties assigned by manager or program director
- Reading, writing, and carrying out directions
- Charting or taking notes for others to review
- Providing companionship and supportive listening
- Reporting changes in the health or status of the client
- Taking vitals, height, and weight
- Feeding clients
- Maintaining patient's health equipment
- Responding to emergency situations
- Administering medication
- Transporting client to appointments
- Facilitating community and recreational outings, including transport
- Providing support with hobbies, studies, and social activities

Salary:

Up to \$13.00/hour

Benefits (full-time employees):

- 401(k)
- 401(k) Matching
- Disability Insurance
- Paid Time Off